

Hummersknott Academy



27 – Quality Assurance Policy

Review Date: November 2022

Adopted/V1	V2	V3	V4	V5	V6		
Dec 2015	Nov 2016	Nov 2017	Nov 2018	Nov 2019	Dec 2021		

Hummersknott Academy Trust incorporates Hummersknott Academy and Skerne Park Academy and unless otherwise stated this policy applies to all Academies equally. This policy relates to Hummersknott Academy only.

PURPOSE

This policy sets out the principles for Quality Assurance at Hummersknott Academy. It should be used in conjunction with Examinations Procedure and Policy.

SCOPE

The minimum requirement for the Academy Quality Assurance policy is detailed below:

- The Academy is committed to Quality Assurance and believes it is an integral part of the Academy's processes
- The focus of the Academy is on learners, with the provision of relevant and flexible quality teaching programmes and assessment to suit their needs
- Educational provision is regularly monitored and reviewed by the Academy's quality assurance team. Internal verification and standardisation processes are in place to ensure that consistent testing and assessment standards are maintained by cross-marking. Internal verification is carried out on an on-going basis
- All cases of borderline achievement are internally standardised and verified. At least 10% of other assessments are checked across all markers and modules. Where a new marker is assessing, all work is double marked until the Centre Manager, in consultation with the Subject Leader, is satisfied with the mark given
- All new invigilators are paired with more experienced colleagues. Invigilators receive regular training. Internal verification is recorded on learner work and records and on central recording systems. Information from the awarding body is disseminated to all members of staff involved in assessing.
- The Academy's policy for Equal Opportunities is followed and monitored

This policy meets Awarding Body requirements.

This policy links with values 1 - Academic Excellence, 2 - Outstanding Provision, 3 - Nothing but the best for all, and 5 - Foundations for future success of Hummersknott Academy Trust's Vision and Values.

RESPONSIBILITY

This policy will be reviewed and updated where necessary by the Senior Vice Principal, and approved for adoption by the Curriculum and Standards Committee.

PUBLICISING THE POLICY

A copy of this policy will be available on the Academy's website and the X-Drive. Staff will be advised of amendments to this policy via the Staff Bulletin and are expected to familiarise themselves with the content.

POLICY STATUS

This is a non-statutory policy.